



**Australian Government**  
**Department of Immigration and Citizenship**

## Specialist Entry and Sponsored Training Visas

### Application Document Checklist

This checklist is designed to assist you in submitting a complete visa application for the following visa subclasses:

<b>Subclass</b>	<b>Description</b>
411	Exchange Visa
419	Visiting Academic Visa
420	Entertainment Visa
421	Sport Visa
423	Media and Film Staff Visa
427	Domestic Worker (Executive)
428	Religious Worker Visa
442	Occupational Trainee Visa

Submitting a complete application will help to minimise processing times. Please ensure the documents you submit cover your particular circumstances.

It is the responsibility of the applicant to provide a complete application. The department is not required to request additional information and may make a decision based only on the information you provide with the application.

**Please attach this checklist to the front of the application.**

<b>Forms, fees and charges</b>	✓
<a href="#">Form 147</a> <i>Application for a temporary residence visa (non-business)</i> All relevant sections of the application form must be completed. All applicants aged 18 years and over must have signed the Australian Values Statement.	
Visa application charge. Full payment of the visa application charge. <b>See:</b> <a href="#">Specialist Entry Visa Charges</a> <a href="#">Sponsored Training Visa Charges</a>	
<b>Sponsorship approval status</b>	✓
Evidence that the sponsorship application has been lodged and/or approved. <b>Example:</b> Sponsorship application ID number or sponsor approval letter.	

<b>Nomination approval status</b>	✓
Evidence that the nomination application has been lodged and/or approved.	
<b>Other documents</b>	✓
One colour passport-size photograph of yourself and of each secondary applicant included in the application.	
A certified copy of birth certificates for yourself and for each secondary applicant included on the application. The birth certificate must list the names of the parents of each dependent child.	
Copies of the page(s) in your current passport that contain your photo, personal details and the issue/expiry details of the passport.	
Evidence of the name change for anyone included in the application who has changed their name (by marriage or deed poll).	
<b>Financial support</b>	✓
Evidence of your financial capacity to support yourself and all accompanying secondary applicants during your stay in Australia. Evidence may include: <ul style="list-style-type: none"> <li>• bank statements</li> <li>• a letter from your financial institution stating your financial position.</li> </ul> <b>Note:</b> Allowances, accommodation and other assistance can be considered when looking at your ability to support yourself and the secondary applicants included in the application.	
<b>Health insurance</b>	✓
A certification letter from your health insurer, or evidence that you have enrolled with Medicare if your country has a reciprocal health arrangement with Australia.	
<b>Health and character requirements</b>	✓
Evidence of any health checks undertaken for yourself and all secondary applicants included in the application. Most applicants must meet health requirements to be granted this visa. <b>See:</b> <a href="#">Health Requirements</a>	
Character and penal clearances. You and all secondary applicants may be asked to provide police certificates for each country that you have lived in for 12 months or more over the last 10 years since turning 16. <b>See:</b> <a href="#">Character and Penal Clearance Requirements</a>	
Military discharge certificates for applicants who have served in the military in the last 10 years.	
<b>Secondary applicants</b>	✓
Copy of marriage certificate or evidence of a de facto relationship.	

If a dependent child is adopted, adoption papers or court documentation.	
Where custodial arrangements exist for a dependent child, relevant documentation.	
<a href="#">Form 47A</a> <i>Details of child or other dependent family member aged 18 years or over</i> Complete this form for each secondary applicant aged 18 years or over (excluding your partner).	
<a href="#">Form 1229</a> <i>Consent to grant an Australian visa to a child under the age of 18 years</i> If both parents are not included in the application, complete this form for each secondary applicant under the age of 18 years included in the application.	
Evidence of financial dependence on you by any child over 18 years of age included in the application.	
Evidence of financial dependence on you by any parent or their partner included in the application.	
A written statement from the sponsor that they will meet the sponsorship obligations for all secondary applicants included in the application.	
<b>Additional requirements</b>	✓
If you are a fully-funded student, evidence (such as a letter from your funding agency) that it would not be detrimental to Australian policies in relation to overseas students to grant this visa.	
If you are an AusAID subsidised student, a copy of the letter of support from AusAID.	
<b>Visa specific information</b>	✓
If you are applying for a <b>Subclass 421 – Sport visa</b> , please provide: <ul style="list-style-type: none"> <li>if you are an amateur competitor, evidence that you do not derive an income from your sport. <b>Example:</b> A payslip from your employer.</li> </ul>	
If you are applying for a <b>Subclass 427 – Domestic Worker (Executive) visa</b> , please provide: <ul style="list-style-type: none"> <li>a signed declaration from your sponsor.</li> </ul>	
If you are applying for a <b>Subclass 442 – Occupational Trainee visa</b> , please provide: <ul style="list-style-type: none"> <li>a copy of the invitation to participate in the training</li> <li>if you are applying after being a Student visa holder, evidence of successful completion of the principle course at a diploma level or higher.</li> </ul>	